



**NO 1 CLEANING SOLUTIONS Ltd**

**BUILDERS CLEAN CHECKLIST**

**BUILDERS LABOUR CLEAN:**

**Rooms General:**

(All rooms, Kitchens & Bathrooms)

- \* Walls cleaned of dust, dirt, scuffs & any hand/finger smudges.
  - \* Ceilings dusted & cobwebs removed as needed.
  - \* Doors cleaned front, back, sides & top.
  - \* Hinges cleaned of paint, mud etc.
- \* Interior masonry (Brick etc.) vacuumed and cleaned as needed.
  - \* Tile, wood cleaned appropriately.
- \* Windows; adhesives & over-spray removed. Glass, tracks and frames cleaned.
  - \* Light fixtures & bulbs cleaned (not just dusted)
  - \* Electrical switches and outlets cleaned.
- \* Floor vents removed and ducts vacuumed as deep as possible (up to 3')
- \* Closet shelving, drawers and rods vacuumed and dusted.
- \* Built in cabinets cleaned. Also drawers removed and cleaned underneath.

### **Kitchen Detailing:**

- \* Cabinets cleaned inside & out.
- \* All shelving vacuumed, dusted and cleaned of smudges.
- \* Drawers vacuumed and dusted. Vacuum under bottom of drawers and shelves.
  - \* Doors cleaned front and back, tops and sides.
  - \* Tops of cabinets vacuumed and dusted.
  - \* Glass cleaned inclusive frames and tracks.
  - \* Counter tops and edges cleaned.
- \* Sinks and faucets cleaned of excess caulking, adhesives and other debris.
  - \* Appliances cleaned in and out (of construction debris)
  - \* Floors under appliances dusted if appropriate.

### **Bathroom Detailing:**

- \* Cabinets cleaned inside and out.
- \* All shelving vacuumed, dusted and cleaned of smudges.
- \* Drawers vacuumed and dusted. Vacuum under bottom of drawers and shelves.
  - \* Doors cleaned front and back, tops and sides.
  - \* Tops of cabinets vacuumed and dusted.
- \* Sinks and faucets cleaned of excess caulking, adhesives and other debris.
  - \* Toilets Cleaned.
  - \* Mirrors, shower doors and other glass cleaned.
  - \* Stickers removed from toilets, tubs and sinks.

### **Balcony:**

- \* Cleaning of all windows, frames and remove debris from tracks.
  - \* Balustrades – frames washed down.
    - \* Facia cleaned
- \* Cleaning and mopping all floors. (Tile & concrete)

### **BUILDERS FINAL CLEAN:**

- \* Remove any and all trash, dirt and debris from the interior of the unit and dispose of as directed by the contractors.
- \* Clean and polish all cabinets, vanities, and other stained woodwork and all stainless steel fixtures.
- \* Clean and shine the inside and outside surfaces of all windows/frame work/ tracks & sliding doors.
- \* Clean and shine all plumbing fixtures and related trim to a sanitary condition. Clean and shine all cabinets, mirrors and bathroom accessories.
  - \* Clean and shine all electrical fixtures and fittings.
- \* Clean and shine all appliances. Remove all packing materials, temporary labels, and operating and maintenance manuals.
  - \* Clean all wood base, casing and sills. Clean all wood shelving.
  - \* Clean the outside and inside of all interior/exterior doors.
    - \* Sweep & mop all tiled floors.

## **Builders Initial Clean Check-list**

Our Builders Initial Clean prepares the property for immediate occupation and handover to your Client. Specifications vary from job to job, however the following is a general checklist for our final Clean:

- Removal of tape and stickers from glass and frames.
- Removal of paint splashes from electrical fitting and sanitary ware.
- Cleaning and shining of the inside and outside surfaces of all windows / frames and sliding Glass doors.
- Removal and disposal of all rubbish, dirt, and debris from the interior of the unit.
  - Cleaning and polishing kitchen cabinets and countertops.
    - Vacuuming the inside of all cabinets.
- Polishing all cabinets, vanities, stained woodwork and stainless steel.
  - Cleaning and shining all electrical fixtures and trim.
  - Cleaning all timber base, architraves and sills.
    - Cleaning of all shelving.
- Cleaning of all exterior doors, including the threshold.
  - Cleaning and shining all interior doors.
- Cleaning and mopping all tile floors using shine and conditioner.
  - Vacuuming and dusting of floors and walls.

H & Safety: Regulatory Signs containing instructions for Safety & Hazards will be in place for compliance of policy NZS/AS 1319: 1994